



American Association of
State Highway and
Transportation Officials

RECEIVED
JUN 11 1999
DIRECTOR

Dan Flowers, President
Director
Arkansas State Highway
and Transportation Department

John C. Horsley
Executive Director

BD-99-28

May 27, 1999

IMPORTANT - Three Items To Be Handled -
Reply Requested by June 30, 1999

To the Chief Administrative Officers
Of the Member Departments of the American Association of State Highway
and Transportation Officials

AASHTO 25-Year Award of Merit, Memorial and Killed on Duty Lists

Dear Members:

AASHTO 25-Year Award of Merit Lists

Attached is the official form to be used for the nomination of eligible candidates from your department to receive the AASHTO 25-Year Award of Merit for 1999. The certificates and emblems will be mailed by December 31, 1999.

This award is limited to those having accrued 25 years of services with one or more of our Member Departments, and who have attained the grade of District Engineer, Assistant Central Office Division Head, Bureau Chief, or higher. To assist you in determining whether or not an employee is eligible to receive the award, we are attaching the official rules governing the award as they were first established in 1946 and which are still in effect.

Please return one copy of the attached form to us by **June 30, 1999**, and your nominees shown thereon, in alphabetical order, **signed by you**, and retain the duplicate copy for your permanent records.

Memorial List

At the same time, will you please furnish us, on a separate list, the name of any employee **of the same rank as those outlined above** whom has died since our last Annual Meeting in November, 1998, in order that we may include their names in our annual Memorial Service.

Employees Killed in the Line of Duty List

One of the top priorities within AASHTO's Standing Committee on Highway Traffic Safety, as well as all Member Departments, is work-zone safety. Regrettably, some Member Department employees are killed each year while on duty, usually in a work-zone, or sometimes in other accidents. A few years ago AASHTO decided it would be most fitting and proper to recognize at each Annual Meeting those employees of our Member Departments who have been killed in the line of duty since the last Annual Meeting, as a somber reminder and a tribute to those whose lives have been cut short by heedless motorists, and through accidents while on duty.

Summary

As stated earlier, please furnish all the above information on the 25-Year Award honorees to this office no later than June 30, 1999, so that the 25-Year Certificates may be prepared, checked, and Listings completed.

With respect to the two Memorial Services lists, we will, of course, accept names right up to the beginning date of the Annual Meeting. But the sooner you can send them, the easier it will make our planning.

If you have any questions, please call Hannah Whitney on our staff, to whom I have assigned responsibility for this effort.

Sincerely,


John Horsley
Executive Director

JH:HW:rw
Attachments

**NOMINATIONS OF CANDIDATES
to Receive the Annual
25-YEAR AWARD OF MERIT
(Established in 1946)**

of

THE AMERICAN ASSOCIATION OF STATE HIGHWAY and TRANSPORTATION OFFICIALS

| Name of Nominee Arrange Alphabetically | Title | Member Department in which 25-yr Service is accrued | Total years Accumulated |
|---|-------|--|----------------------------|
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(If additional space is needed use extra sheet and attach)

**RULES GOVERNING THE ASSOCIATION'S TWENTY-FIVE YEAR
AWARD OF MERIT**

This Award for Meritorious Service shall be conferred upon all those Member Department Employees having the grade of District Engineer (State Highway Department Classification), or equivalent responsibility in the Department, and higher grades. Each Chief Administrative Officer submitting the nomination shall be the judge of whether the candidate's responsibilities meet this requirement.

The Award shall consist of a certificate and lapel button and shall be conferred at each Annual Meeting of the Association. The twenty-five year period shall be considered as terminating on January 1 of the year immediately following the meeting at which the Award is conferred. The twenty-five years of service shall be a full twenty-five years, either continuous or cumulative, in one or more of the 53 Member Departments of the Association.

TO THE EXECUTIVE COMMITTEE OF AASHTO

As Chief Administrative Officer of _____ I submit the above nominees as candidates to receive the Association's 25-year Award of Merit for the calendar year of 19 ____ In my judgement they are eligible to receive this award in accordance with the rules adopted by the Executive Committee.

RW

Chief Administrative Officer



American Association of
State Highway and
Transportation Officials

BD-99-30
May 27, 1999

Dan Flowers, President
Director
Arkansas State Highway
and Transportation Department

John C. Horsley
Executive Director

Respond No Later than
June 30, 1999

To the Chief Administrative Officers
Of the Member Departments of the American Association
of State Highway and Transportation Officials

ALFRED E. JOHNSON ACHIEVEMENT AWARD

Dear Members:

Enclosed is a form for your use in submitting a nominee for consideration by the Alfred E. Johnson Achievement Award Committee, to receive the above-captioned award which will be presented at the AASHTO Annual Meeting this year in October in Tulsa, Oklahoma. The stated criteria for the award is as follows:

"To be eligible for the Award, the nominee must be an active employee of an AASHTO Member Department. The recipient must be in middle management, and have made an outstanding contribution to his/her Department in engineering or management. No officer or member of the Executive Committee may be eligible.

The award is given annually by AASHTO to the individual selected by the Award Committee as the person judged as rendering the most outstanding service in the field of engineering or management, which can cover both technical and administrative aspects. The presentation will take place during the 1999 AASHTO Annual Meeting, at the Awards Luncheon on Tuesday, October 5, 1999.

Your nomination should be received at the AASHTO office in Washington, D.C. no later than **June 30, 1999**, to receive consideration. Please provide one original and seven copies of the attached form, including seven copies of any attachments. Nominations **must** be submitted only from the Chief Administrative Officers of the Member Departments.

Please send the nomination form, up to four pages of documentation and a 1-2 page letter from your CAO. All other materials will be discarded.

CAOs-BD-99-30

May 27, 1999

Page 2

If you have any questions, please call Hannah Whitney or me and we will be pleased to respond.

Sincerely,


John Horsley
Executive Director

JH:HW:rw
Attachment

Those receiving the Award since its inception in 1973 are:

1973 - Harold Lemon, Michigan
1974 - G.W. Anderson, Iowa
1975 - Leo E. Busser, III, Virginia
1976 - Ray J. Wilson, California
1977 - Malcolm D. Graham, New York
1978 - John D. McNeal, Kansas
1979 - Frank Maresca, Washington
1980 - Phillip McOllough, Colorado
1981 - Warren D. Vanderslice, Missouri
1982 - Roger E. Carrier, Pennsylvania
1983 - Charles F. Potter, Florida
1984 - Hubert Henry, Texas
1985 - Robert Cassano, California
1986 - Oscar R. George, Washington
1987 - Thomas E. Carlsen, Wisconsin
1988 - Rogert A. Dorton, Ontario
1989 - Leo E. DeFrain, Michigan
1990 - A. Haleem Tahir, Maryland
1991 - James E. Roberts, California
1992 - Norman C. Anderson, Washington
1993 - Al Yocom, South Dakota
1994 - Ronald Collins, Georgia
1995 - Mahendra G. Patel, Pennsylvania
1996 - Leslie N. Jacobson, Washington
1997 - Wayne W. Kober, Pennsylvania
1998 - Irene T. Itamura, California

Alfred E. Johnson Achievement Award Nomination

RW



American Association of
State Highway and
Transportation Officials

Dan Flowers, President
Director
Arkansas State Highway
and Transportation Department

John C. Horsley
Executive Director

BD-99-31
May 27, 1999

Respond No Later than
June 30, 1999

To the Chief Administrative Officers
Of the Member Departments of the American Association
of State Highway and Transportation Officials

THOMAS H. MACDONALD MEMORIAL AWARD

Dear Members:

Enclosed is a form for your use in submitting a nominee for consideration by the Board of Awards for the Thomas H. MacDonald Memorial Award, to receive this award for 1999 at the 1999 Annual Meeting in Tulsa, Oklahoma. It is necessary that nominations be received in this office no later than **June 30, 1999**, so that the Board of Awards can make their selection of the honoree and plaque ordered in time for presentation at the 1999 Awards Luncheon to be held on Tuesday, October 5, 1999. Preparation of the award plaque is a lengthy process requiring several months to complete.

This award was established in 1957 to honor the long-time chief of the Bureau of Public Roads, and is focused on highways. It is considered to be the highest award made by AASHTO, and is given annually by the Association. The award is made to persons active or retired who have been employed by one or more member departments of the Association for a period of at least five years, who have "rendered continuous outstanding service over an extended period of time or have made some exceptional contribution to the art and science of highway engineering."

Please send the nomination form, up to four pages of documentation and a 1-2 page letter from your CAO. All other materials will be discarded.

CAOs-BD-99-31

May 27, 1999

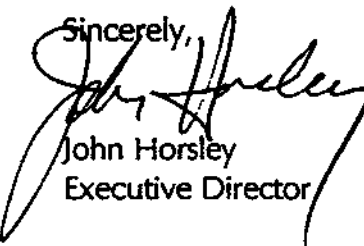
Page 2

A list of those who have received the award is attached to this letter for your review.

Your nomination should be received at the AASHTO General Office in Washington, D.C. no later than June 30, 1999 to receive consideration. Please provide one original and three copies of the attached form, including any attachments you choose. Nominations are accepted only from the Chief Administrative Officers of the Member Departments or from the Chairpersons of AASHTO Committees.

If you have any questions, please call either Hannah Whitney or me and we will be pleased to respond.

Sincerely,

A handwritten signature in black ink, appearing to read "John Horsley", written over the typed name and title.

John Horsley
Executive Director

JH:HW:rw
Attachment

Previous Recipients of the MacDonald Award

| | | | |
|------|--------------------------------|------|-------------------------------|
| 1959 | A.E. Johnson, Arkansas | 1980 | Thomas D. Moreland, Georgia |
| 1960 | Rex M. Whitton, Missouri | 1981 | Lester P. Lamm, FHWA |
| 1961 | William A. Bugge, Washington | 1982 | Fred B. Klaboe, Oregon |
| 1962 | F. C. Turner, BPR | 1983 | Jack Freidenrich, New Jersey |
| 1963 | R.R. Bartelsmeyer, BPR | 1984 | Mark G. Goode, Texas |
| 1964 | Dewitt C. Greer, Texas | 1985 | Darrell V. Manning, Idaho |
| 1965 | David H. Stevens, Maine | 1986 | William A. Ordway, Arizona |
| 1966 | J. Burch McMorran, New York | 1987 | Leo J. Trombatore, California |
| 1967 | M.L. Shadburn, Georgia | 1988 | Richard P. Braun, Minnesota |
| 1968 | E. H. Holmes, BPR | 1989 | John P. Woodford, Michigan |
| 1969 | S. N. Pearman, South Carolina | 1990 | Raymond Stotzer, Jr., Texas |
| 1970 | Charles E. Shumate, Colorado | 1991 | John Tabb, Mississippi |
| 1971 | Douglass B. Fugate, Virginia | 1992 | Hal Rives, Georgia |
| 1972 | Ward Goodman, Arizona | 1993 | Dwight M. Bower, Colorado |
| 1973 | J. C. Dingwall, Texas | 1994 | E. Dean Carlson, FHWA |
| 1974 | W.E. Burmeister, Wisconsin | 1995 | James D. Quin, Mississippi |
| 1975 | Eugene M. Johnson, Mississippi | 1996 | W.M. "Mike" Lackey, Kansas |
| 1976 | William N. Price, Arizona | 1997 | Donald W. Lucas, Indiana |
| 1977 | Luther DeBerry, Texas | 1998 | Ben G. Watts, Florida |
| 1978 | Robert N. Hunter, Missouri | | |
| 1979 | Morris Chorney, Rhode Island | | |

AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS
444 North Capitol Street, N.W., Suite 249
Washington, D.C. 20001

Thomas H. MacDonald Award Nomination

In accordance with the rules governing the nomination of candidates for the AASHTO Thomas H. MacDonald Award which is presented at the Annual Meeting of the American Association of State Highway and Transportation Officials, I hereby nominate:

_____ Of _____

1. Has been or is an active employee of this (or other) Member Department (s) for _____ years. (Minimum of 5 years required.)
2. Has made an exemplary contribution to the highway program and the citation for the award is based on the following:

(Should additional space be required, please include on separate sheet (s) and attach to this form.)

3. Has held the following positions in this (or other) Member Departments(s):

4. Has received the following awards, citations, etc.:

Signed: _____

Title: _____

Member Department/AASHTO Committee: _____

Date: _____

Note: One (1) original and seven (7) copies of your submission must be received in the AASHTO General Offices no later than June 30. Address replies to:

Hannah Whitney

Thomas H. MacDonald Award

AASHTO

444 North Capitol St., N.W., Suite 249

Washington, D.C. 20001

Please provide 7 copies of all materials being submitted.

RW



American Association of
State Highway and
Transportation Officials

Dan Flowers, President
Director
Arkansas State Highway
and Transportation Department

BD-99-32
May 27, 1999

John C. Horsley
Executive Director

Respond No Later than
June 30, 1999

To the Chief Administrative Officers
Of the Member Departments, and
Standing Committee Chairs of the American Association
of State Highway and Transportation Officials

PRESIDENT'S TRANSPORTATION AWARDS

Dear Members:

At this year's Annual Meeting, we will present the AASHTO President's Transportation Award. This replaces the Modal Award given in years past, expanding potential recipients to include all the AASHTO Standing Committees.

Nominations for these awards will come from two sources:

1. Standing Committee Chairs, and
2. Chief Administrative Officers

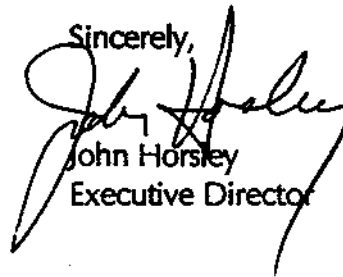
Attached is a two-page nomination form. Listed below is the selection process for the awards, please note bullet #3:

- Complete and send the two-page nomination form. Only two pages of additional documentation will be accepted, all other materials will be discarded.
- Each nomination must be approved by that states CAO. The approval can be either the CAOs signature on the nomination form, or up to a two-page letter of endorsement.
- All nominations should be accompanied by either a short video on the person and the project or color photographs. These materials will be used to make a video that will be shown during the Annual Meeting. The photos/videos are not part of the judging process.

- Nominations along with video/photos must be received at AASHTO Headquarters by **June 30, 1999**.
- Nomination forms for individuals or teams on each of the Standing Committees will be distributed to each Chief Administrative Officer (CAO) and Officers of the Standing Committees.
- The approved nominations will be forwarded to the Award Selection Committee for a final decision. The photos/videos will not be returned to you.
- CAOs will be notified as to whether the nominees from their departments have been selected for the award.

Thank you for your time and assistance in this effort. If you have any questions please call Hannah Whitney or me and we will be pleased to respond.

Sincerely,

A handwritten signature in black ink, appearing to read "John Horsley", written over the printed name and title.

John Horsley
Executive Director

JH:HW:rw
Attachment

AASHTO PRESIDENT'S TRANSPORTATION AWARD

1999 NOMINATION FORM

President's Transportation Award in (check one):

☐ Administration
☐ Aviation
☐ Environment
☐ Highways
☐ Highway Traffic Safety
☐ Intermodal

☐ Planning
☐ Public Transportation
☐ Quality
☐ Rail Transportation
☐ Research
☐ Water Transportation

Name of Individual(s) or Team who are being nominated:

Submitted by

Print Name

Member Department

Date

How has this person/team performed exemplary service during the year which has furthered the transportation activities of the department/committee which has, or could have a positive impact on transportation nationwide or on a regional basis?

Submit Nominations to:

**Hannah Whitney
President's Transportation Award
AASHTO
444 N. Capitol Street, N.W., Suite 249
Washington, D.C. 20001**